



**Managing Agent**  
UCCM  
1010 Polytek St. Unit 18  
Ottawa, ON  
K1J 9J1

*Ottawa Carleton Standard Condominium Corporation No. 803*

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## **Air Conditioning Switch-Over:**

Please be advised that the building's annual air conditioning switch-over will begin this week.

To allow the building adequate time to cool down prior to activation of the cooling system, the heating will be turned off on **Tuesday, May 12th**. As of this date, warm air will no longer be available. Air conditioning service is scheduled to begin on **Friday, May 15, 2026**.

Residents may wish to turn their thermostats to the "OFF" position on May 12th until the system change-over has been completed.

Residents may wish to use individual portable heaters to control their comfort during the switch over.

Thank you for your cooperation.

Regards,

Meaghan Maloney – OLCM-L  
Assistant Condominium Manager  
As Agent for O.C.S.C.C. No. 803

Monday, May 11, 2026