



Administration Fee Schedule

Introduction: This Administration Fee Schedule has been prepared as a handy **Reference Guide for Owners and Residents** who need to be aware of the fees that will be applied to units for Reservations, Services, or Violations of the Condominium Corporation's rules and policies as defined in our documentation. This Fee Schedule may be updated without notice and will override any previous documentation on this matter.

	Admin Fee (No Refund)	Deposit (Refundable)
1) Lounge Reservation		
- Security Deposit for damage.		\$500
- Cleaning Fee	\$80	
- Additional cleaning fee for major cleaning.	Variable	
- Damage to Lounge per repair estimate.	Variable	
2) Media Room Reservation		
- Security Deposit for damage.		\$0
- Cleaning Fee	\$0	
- Failure to return the Media Room FOB to the Front Desk.	\$125	
- Additional cleaning fee for major cleaning.	Variable	
- Damage to Media Room per repair estimate.	Variable	
3) Bicycle Rack Space in Garage		
- Deposit per bike (max. Of 2 per unit)		\$50
- Using a Rack Space without Registering.	\$125	
4) Elevators Reservations		
- One hour or less, moving or delivery	\$0	
- Between 1 to 3 hours, moving or delivery	\$75	
- Additional - per hour of extension	\$50	
- Failure to clean up after use.	\$75	
- Reservation made less than 3 days in advance.	\$75	
- Moving large object without a reservation	\$125	
- Moving without elevator pads or disabling P1 door alarm.	\$125	
- Moving after the 9 pm cutoff time.	\$125	
- Moving anything through the lobby.	\$250	
5) Renovations and Restorations		
- Application Fee	\$100	
- Security Deposit for Common areas.		\$300
- Starting Renovations without a signed Renovation Approval.	\$250	
- Last minute elevator demands.	\$75	
- Failure to clean up elevator after use.	\$75	
- Owner's Contractor requires security escort. (per hour or part).	\$75	
- Garbage bin used for construction materials.	\$250	
- Failure to observe 8am-6pm construction noise restrictions. (per occurrence after 1st warning there of).	\$125	
6) Excessive Noise and Disturbances		
- Failure to observe 11pm-7am quiet hours. (per occurrence after 1st warning).	\$125	
- Leaving cigarette butts in the garage or elsewhere.	\$50	
- Smoking in the garage or in any common element. (Smoking includes all substances and vaping).	\$50	

